

Council President Kilpatrick opened the Agenda Meeting at 8:09 PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Session Meeting being held on Monday, November 13, 2018 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo, Novak

Absent: Mayor O'Brien and Councilman Melendez

Others Present: Daniel Frankel, Business Administrator
Theresa A. Farbaniec, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: Denise Biancamano, C.F.O./Treasurer

• **OLD BUSINESS:**

Curfew Ordinance – on hold until January.

Council President Kilpatrick announced that there were some questions and concerns with regards to a penalty for someone who violates the ordinance and who would be held accountable. They want a harder look at how they want to enforce this ordinance. Want to review what other towns have in place.

• **NEW BUSINESS:**

None

• **COMMUNICATIONS & COMMITTEE REPORTS**

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports: None**

B) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **St. Stanislaus Kostka HSA** to Amend Raffle Applications RA:2222; 2223 and 2224 cancelling the events.
- 2) **PTO Sayreville Middle School, Inc.** to conduct an Off-Premise merchandise Raffle on January 25, 2019 at 800 Washington Road (RA:2225).
- 2) **New Beginnings Animal Rescue, Inc.** to conduct an On-Premise 50/50, an Off-Premise Raffle and an On-Premise Draw Raffle (Tricky Tray) at the Sayreville VFW on March 22, 2018 (RA:2226, 2227, 2228).
- 3) **Sayreville Auxiliary Police Assoc., Inc.** to conduct an On-Premise 50/50, an On Premise Draw and a Bingo at 225 MacArthur Avenue on February 8, 2018 (RA:2229, 2230, BA:527).
- 5) **St. Stanislaus Kostka HSA** to conduct a calendar Raffle from Jan.-June, 2019 (RA:2232).
- 6) **St. Stanislaus Kostka HSA** to conduct an Off-Premise 50/50, On-Premise Draw (Tricky Tray), On-Premise Non Draw (Games & Wheels) on December 2, 2018 (RA:2231,2233, 2234).
- 7) **St. Stanislaus Kostka Church** to conduct an Off-Premise 50/50 Raffles on Feb. 24, May 12 and Sept. 8, 2019 (RA:2235)

8) **St. Stanislaus Holy Name Society** to conduct an Off Premise 50/50 on January 1, 2019 (RA:2236).

- 1 thru 8 Approved

C) **License Renewal Applications for 2019** covering Barber and Beauty Shops, Motels, Temporary Trailers and Junk Yards. (Clerk to prepare Resolution)

- Approved

D) **Notice of retirement** received from Diane Poltrictzky from her position Senior Employee Benefits Clerk effective January 1, 2019.

- Receive & File

E) **Notice of public hearings received from JCP&L** in the matter of a petition filed for approval of an Infrastructure Investment Program

- Receive & File

F) Notice of public hearings received from **NJ Transit** in order to gather information and comments concerning programs developed pursuant to the Senior Citizen & Disabled Resident Transportation Assistance Program. (Notice posted on bulletin board).

- Receive & File

G) Committee Reports: 1) _Progress.

• **PLANNING & ZONING – Councilman Lembo**

A) **Councilman Lembo moved the following Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

1) Board of Adjustment Minutes of Sept. 26, 2018

- Seconded by Councilman Buchanan.

B) **Notice from adjacent property owners or municipalities:**

1) Received Notices from the **Twp. of East Brunswick** on the following:

i) Introduction of an amendment to their Zoning Ordinance Chapter 228–Regulations for Planned Unit Residential Developments on Nov. 19, 2018.

ii) Public Hearing on Adopting the Redevelopment Plan for Property located at 39 Edgeboro Road on Nov. 19, 2018.

iii) Introduction of an amendment to their Zoning Ordinance Chapter 228 - Rezoning in accordance with the Reexamination Report of the Master Plan adopted on May 20, 2015.

- Receive & File

2) Received notice from the **Twp. of Old Bridge** on the introduction of an ordinance amending Chapter 250, Article II of Section 250-6 amending the Definition Section of the “Old Bridge Twp. Land Development Ordinance”.

- Receive & File

C) Committee Reports: 1) Progress.

• **PUBLIC SAFETY – Councilman Buchanan**

A) **Councilman Buchanan moved the following Minutes & Departmental Reports be received & Filed.**

1) Board of Health Minutes of September 6, 2018.

- Receive & File

- Seconded by Councilwoman Novak.

B) **Notice of retirement** received from Sgt. Jeffrey Sprague from his position as Det. in the Narcotics Bureau effective November 30, 2018.

- Receive & File

C) **Request to Travel** received from Melrose Fire Co. to travel to Wallington, NJ on November 24, 2018 to attend their annual Parade of Lights.

- Approved/Deny

D) **Request received** from resident of 32 Heston Avenue for a **handicapped parking space** in front on her home.

- Refer to Traffic Bureau

E) Request received from President Park Fire Co. No. 1 to conduct a **coin toss** at the intersection of Washington & Ernston Rd on Fri., Nov. 23, 2018.

- Approved

F) Committee Reports – Councilman Buchanan:

1) Said he received a request from the Morgan Fire Co. to have the Holiday Parade of Lights be extended to the same route as the Memorial Day Parade.

- Refer to the Recreation Advisory Board.

2) Announced that the Police Dept. is conducting a program on Dec. 6th at the Sayreville Senior Center for identifying community solutions for the opioid epidemic.

3) Received a letter from the Morgan Fire House requesting that the house behind them be purchased for Open Space. He said that the building is going up for sale and would like to give Sayreville the first option to purchase for passive recreation.

- Refer to Open Space and to the Borough Attorney.

4) He said that there are six Membership Holds from the Sayreville Emergency Squad. He said that this is concerning and that once the League of Municipalities convention is over he would like to set up a meeting with the two Presidents.

5) Progress.

• **RECREATION – Councilman Buchanan (for Co. Melendez)**

A) **Councilman Buchanan moved the following Minutes/Reports be received & filed.**

1) Recreation Advisory Board minutes of Oct. 4, 2018.
Receive & File

B) Committee Reports: 1) _____

• **WATER & SEWER/ENVIRONMENTAL – Councilman Grillo**

A) **Minutes & Departmental Reports: - None**

B) Notice of resignation received from Teri Yetsko as a member of the Environmental Commission.

- Receive & File.

Asked the clerk for a list of members of the Environmental Commission.

C) Committee Reports – Councilman Grillo:

1) He explained of a situation regarding a person who purchased a dog license late and is being charged a \$25. Late fee. He said that in this case this person is on a very limited income and would like to see if we can have this reversed. He asked the Borough Attorney to review it and see if he can make this happen.

- Borough attorney said the he will speak with the Judge and Prosecutor and that he would do the same. He also asked that she call him before court.

Progress.

- **PUBLIC WORKS – Council President Kilpatrick**

- A) **Council President Kilpatrick moved the following Minutes/Reports be Received & Filed:**

- 1) Rent Leveling Board minutes of Oct. 9, 2018.

- Seconded by Councilman Buchanan.

- B) Committee Reports – Council President Kilpatrick:

- 1) Addressed a situation at the Borough's Park and Ride where a resident's car was vandalized having its catalytic converter stolen. She said that there has been vandalism there in the past. She asked that the Police Chief step up patrols at the facility. Asked if we could get security in the parking facility. The Chief said that this is the only theft recorded but felt that it was a good area for security cameras.

- 2) Spoke about Election Day. Thanked Councilman Lembo for his service and for his efforts in this campaign as well as his running mate Joel Bloom.

- She also recognized Steve Grillo. She congratulated Damon Enriquez and Kevin Dalina on the win on the Council.

- **MAYOR**

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- **Admin. & Finance**

- A) Authorization to join the Hunterdon County Education Services Commission Cooperative Purchasing Program, NJ State Approved Cooperative Purchasing Program (#24HUNCCP).

- Resolution.

- **Planning & Zoning**

- A) Authorization to amend Construction Fee Ordinance Chapter 12-1.3 A2 to Correct Section A2 to read:

- New Construction: Over one hundred thousand (100,000) cubic feet.

- The fee shall be computed by volume **multiplied by .0400.**

- Ordinance.

- B) Authorization to prepare a Traffic Study on the Mocco Property, not to exceed \$15,000.00.

- Resolution.

- **Public Safety**

- **Police**

- A) Authorization to cancel the order of six (6) police interceptors from Winner Ford and order four (4) Chevy Tahoe police SUV's through Cranford Police Cooperative Program (47-CPCPS contract 18-01) from Mall Chevrolet in an amount not to exceed \$147,440.00. (Missed the 2018 Ford purchasing deadline).

- Resolution.

- B) Authorization to approve the necessary traffic control plans in order for the Middlesex County Engineering Dept. to conduct milling and paving and removal of the old trolley ties and ballast along Main Street between Brookside Avenue and Burnett Avenue.

- Resolution.

- C) Pershing Avenue – Update.

- D) Authorization to call for updated Police Officer-Certified List of Eligibles from the Dept. of Personnel Division of Civil Service.

- Request approved.

➤ **Fire**

E) Authorization to purchase one (1) Ford F-250 through NJ State Contract T2100/A88727 from Beyer Ford in an amount not to exceed \$37,703.00.

- Resolution.

- Public Works

A) Authorization to auction one (1) 2000 Volvo Tandem Dump Truck VIN #4V5SC2HRHOXN521306 which is no longer needed for public use.

- Resolution.

B) Authorization to award contract for Rock Salt to Morton Salt, with option 1, on an as needed basis in an amount not to exceed \$422,900.00.

- Resolution.

C) Authorization to appoint Matthew Zonak as Laborer in the Department of Public Works, effective December 1, 2018.

- Resolution.

D) Authorization to execute the Solid Waste Disposal Agreement with Middlesex County Utilities Authority for a three year term, commencing 2019.

- Resolution.

- Recreation

Mr. Frankel reported on various recreation sponsored events on behalf of Councilman Melendez.

- Water & Sewer

A) Authorization to award a contract for the removal and replacement of radio infrastructure at the Pulaski Avenue Tank through NJ State Contract T0109/A83932 to Tactical Public Safety in an amount not to exceed \$42,203.00. Necessary part of the Tank Rehabilitation Project.

- Resolution.

➤ **C.F.O. – Denise Biancamano**

A) Resolutions to amend the 2018 Local Municipal Budget for the following items:

2018 Bulletproof Vest Partnership	\$ 8,341.13	
Occupant Protection Grant	\$ 4,180.00	
Safe & Secure Communities Program	\$60,000.00	
FY 2018 Clean Communities Grant	\$72,363.79	
Drunk Driving Enforcement Fund	\$58,505.85	
Recycling Enhancement Grant	\$10,075.00	
Municipal Alliance Grant	\$42,655.00	Match \$10,663.75

- Resolution.

B) Transfer Resolution.

- Resolution.

C) Resolution to sell emergency note to cover the emergency appropriation for legal services in the amount of \$300,000.

- Resolution.

BOROUGH ENGINEER - Jay Cornell

- None

➤ **BOROUGH ATTORNEY - Michael DuPont**

A) Authorization for a Resolution to cancel outstanding taxes on property donated to the Borough of Sayreville by the late Martha Hartle, known as Block 450, Lot 9.

- Resolution.

EXECUTIVE SESSION – None

PUBLIC PORTION

At this time the Council President Kilpatrick opened the meeting to the public for any questions or comments.

Those appearing were:

- Jim Robinson, 11 Borelle Sq.

Questioned the authorization for a traffic study on the Mocco Property matter listed on the Business Administrators Agenda. He asked which Mocco Property he was referring to.

Mr. Frankel said that it was the one that has the houses and warehouses proposed for the property.

Mr. Robinson then asked what the purpose was for the Traffic Study and who was going to do ours.

Mr. DuPont said that is was ordered by Judge Coredemus in pursuit to the remediation and that who will be doing ours is yet to be determined.

He asked if either study will contemplate the extension of Lakeview Drive as this would impact the Traffic Study. He said that is in the Master Plan.

Mr. DuPont said that the engineer is very well versed in that area and that would be brought up.

There were no further appearances.

Councilwoman Novak moved the Public Portion be closed. Seconded by Councilman Buchanan.

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**

No further business. **Councilwoman Novak moved to adjourn the Agenda Session. Motion was seconded by Councilman Buchanan.**

Roll Call – Voice Vote, all ayes. Carried.

Time: 8:38 P.M.

Respectfully Submitted,

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved